



## River Craft Beverage Festival – Vendor Participation Agreement

**Event:** River Craft Beverage Festival

**Location:** East End Arts Center Lawn– downtown Riverhead

**Date:** Saturday, July 18<sup>th</sup> 2015

**Time:** 12:30-4:00 PM

**Setup:** 10:00 – 11:30am

We would like to take this time to thank you in advance for choosing to participate in our upcoming event. We believe that with mutual dedication and commitment, this will be a very successful evening. We look forward to entering into this partnership.

Company Information			
<b>Company Name:</b>		<b>Contact Person:</b>	
<b>Business Phone:</b>		<b>Contact Phone:</b>	
<b>Address:</b>		<b>Email:</b>	
<b>City/State:</b>		<b>Zip Code:</b>	
<b>Website:</b>			
*Important* Please submit your logo in both jpeg and or eps vector format to <a href="mailto:rivercraftbeveragefest@gmail.com">rivercraftbeveragefest@gmail.com</a> to ensure your logo is placed on all promotional material.			
Participation Deadline – June 19th 2015			
<b>Fax or E-mail:</b> (631) 727-8370 or <a href="mailto:rivercraftbeveragefest@gmail.com">rivercraftbeveragefest@gmail.com</a>  <b>Mail:</b> 469 East Main Street Riverhead, NY 11901		Please contact <u>Chelsea</u> or <u>Nicole</u> with any questions you may have!  <b>Phone:</b> 631-208-9200 x246 <b>Email:</b> <a href="mailto:rivercraftbeveragefest@gmail.com">rivercraftbeveragefest@gmail.com</a>	
Product Description			
<ul style="list-style-type: none"> <li>- Please circle what you will be serving:      Beer      Wine      Cider      Spirits</li> <li>- Please provide any additional equipment you will be bringing: (promotional vehicles, tents, etc.)</li> </ul>			
Event Promotion Info			
<ul style="list-style-type: none"> <li>- Please help us get the word out about the event. We will be happy to provide you with the event logo and details to be included on your website, email blasts, Facebook posts, Twitter etc.</li> <li>- Event posters and flyers are also available to you for promotional purposes; please send your request, including desired quantity and address to <a href="mailto:rivercraftbeveragefest@gmail.com">rivercraftbeveragefest@gmail.com</a></li> </ul>			
Terms and Conditions			
<ul style="list-style-type: none"> <li>- Participants are required to remain open for the entirety of the event (set up by 11:30am)</li> <li>- \$150 vendor fee required before event to secure your spot</li> <li>- Please make checks payable to “The East End Tourism Alliance”</li> <li>- Temporary Food Permit and Proof of Insurance is required prior to the event</li> </ul>			
<b>Signature:</b>		<b>Date:</b>	